

WEST LANCASHIRE LOCAL CHILDREN'S TRUST PARTNERSHIP >



ACTION NOTES		PRESENT				
DATE:	Thursday, 4 February 2010	Angela Aspinwall-Livesey (AAL) (Chair)	✓	✓	Louise Sullivan (LS) (Further & Higher Education)	
		Jane Cass (JC) (NHS Public Health)	✓	✓	Amanda Claeys (NHS Parenting Forum)	
TIME:	2.00 pm	John Nelson (JN) WLBC	✓	✓	Annette Shepherd (LCC – Early Years)	
		Tracey Jardine (TJ) DPO	✓	✓	Teresa Fox (LCC – YOT)	
VENUE:	St John's Children's Centre, Flamstead, Birch Green, Skelmersdale WN8 6PF	Cerys Smye-Rumsby (CSR) (CVS)	✓	✓	Talha Wadee (TW) (LCC – Policy)	
		Richard Whittaker (RW) (NHS Provider)	✓	✓	Amy Bamber (AB) (NHS Provider)	
		Joanne Stephenson (JS) (LCC – CAF)	✓	✓	Paul Anderton (PA) (NHS CAMHS)	
		Audrey Swann (AS) (Short Stay Schools)	✓	✓	Carmel Foster (CF) (Secondary Schools)	
		Danny Walsh (LCC – Project Officer)	✓	✓	Doreen Wilde (DW) (LCC – Clerk)	
AGENDA ITEM		ACTION NOTES				BY
1	Welcome and Introductions	Angela Aspinwall-Livesey (AAL) welcomed everyone to the meeting and introduced new members				
2	Apologies for Absence	Brenda Roberts and Carole Wilson (Edge Hill University) Jonathan Hewitt (LCC Lead Officer) Colin Buckley (YOT) Greg Mitton (CVS) Dave McHale (LCC – CIS) Sue Hodgkins (Head – Rural Schools Cluster Group) Debbie Fagan (NHS) Joan Ryder (NHS)				
3	One Children's Workforce (OCW)	Danny Walsh, Project Officer for Integrated Working, was welcomed to the meeting. He explained his role of looking at integrated working under the One Children's Workforce which focussed under the Every Child Matters (ECM) framework and the clear link to the Hear by Right campaign championed by Sarah Callaghan. Members were encouraged to complete the on line questionnaire which would eventually provide a countywide and national picture. Details would be sent out at a later date to individual members on receipt of email addresses from the Clerk.				DW

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	One Children's Workforce (OCW) (cont'd)	Members undertook a short introductory survey of 10 questions. The results to be provided at a later date for the Clerk to note the comments/queries made by members. It was agreed to set aside a future meeting of the full Trust for a more in depth workshop and follow up after completion of the on line OCW tool.	All
4.	Appointment of the Chair and Deputy Chair of West Lancashire LCTP	The nominations received for Chair and Deputy Chair for 2010 were presented. Members approved the appointment of Angela Aspinwall-Livesey as Chair and John Nelson as Deputy Chair accordingly.	
5.	Note of Previous Meeting held 26 November 2009 – Accuracy	Approved as a correct record.	
6.	Note of Previous meeting – Matters Arising	Jane Cass (JC) circulated feedback from the Question Time event and a briefing paper on the development of community based sexual health services in Central Lancashire, advising that further consultation and engagement with young people was planned for early 2010. Questions or comments were welcomed.	All
7.	Strengthening Children's Trusts		
	<ul style="list-style-type: none"> Update on Membership (Updated copy to be circulated at the meeting) 	<p>It was agreed that the Clerk would circulate the profile on Jayne Wood with a view to the Trust confirming her appointment as part of the Voluntary, Community and Faith Sector representation at the next meeting. The Clerk is to also follow up non-attendance of several members and seek a nomination from the Southport and Formby District General Hospital on receipt of details from Richard Whittaker (RW) who put forward the request.</p> <p>There was discussion on ways of getting to know the work of each member and the best approach was considered to be by way of short presentations from each membership group at future meetings.</p>	DW All
	<ul style="list-style-type: none"> Governor Representation 	The Clerk to submit an invitation to the next Governor Chairs Forum for a representative to join the Trust.	DW

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8.	Delivery Structure to Support Lancashire Children's Trust Arrangements	<p>There was discussion on the best way to respond to this key change for the Trusts. It was noted: -</p> <ul style="list-style-type: none"> • Deadline for responses extended to 26 February 2010. • John Nelson (JN) is responding separately as an Officer with West Lancs Borough Council. • We all have our day jobs to do and having a dedicated support may help us focus on key priorities. • Welcome dedicated posts for Children's Trusts but a real problem with the resources. • Lancashire County Council is the Children's Authority and responsibility doesn't transfer. Councils and PCT have a duty to co-operate and have been asked to contribute. • There is a danger that changing the present format will take away and dilute some of the responsibilities and actions. • Cannot take the responsibility away from the County Council. • One model doesn't fit all so may be difficult to come up with one model • Good idea to have a dedicated officer for each Trust but if they go off sick and the Trust loses support that would be horrendous. Strength is around the support. <p>It was agreed to put a small group together to prepare a response by the 26th. Angela Aspinwall-Livesey, Jane Cass, Carmel Foster and Amy Bamber offered their services and other members were asked to provide any comments before 12 February.</p>	AAL/JC/ CF/AM
9.	Better Outcomes for Children & Young People in West Lancs <ul style="list-style-type: none"> • Feedback from the West Lancs District Event held Thursday, 28 January 	<p>AAL provided a brief summary of the very successful second District Event and highlighted in particular the cyber-bullying item that had been well received, relaxed and encouraging. It is planned to hold another event later this year and then one each term on a different theme. There is a need to look at different ways of engaging young offenders and look outside of Skelmersdale next time so that schools in rural areas don't feel forgotten.</p>	

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10.	<ul style="list-style-type: none"> • Feedback from Away Day of Executive/Funding Sub Group held Friday, 29 January • Funding Report • WL LCTP Action Plan 	<p>Details of the Away Day were outlined. Action Notes to be made available on line. The West Lancashire 2009/10 LCTP Action Plan had been deferred until the next full Trust meeting on 4 March to allow input/updates from Lead Officers. Preparations for the 2010/11 Action Plan have started. The next meeting of the Executive Group was arranged for 2.00 pm on Monday, 26 April 2010 at St John's Children's Centre.</p> <p>Talha Wadee circulated his report and made reference to the change to the ABC funding bid following the unsuccessful bid for Commissioned Outcomes Funding (COF) and in the absence of Greg Mitten this issue was deferred until the next meeting. The Clerk is to re-circulate TW's email regarding expressions of interest for the Prevention Fund Small Grant and the SEN/LDD Grant by 14 February.</p> <p>This item was deferred to the next meeting.</p>	DW
11.	Provision for the Young LGBT Community In West Lancashire	In the absence of Greg Mitten this item was deferred to the next meeting.	
12.	Are We There Yet? – Self Assessment Feedback Report	This report was noted for information and comments.	
13.	Consultation on new Statutory Children's Trust Guidance - Update	This report was noted.	
14.	Future Events <ul style="list-style-type: none"> • Young People's Participation in the Childhood Obesity Agenda 	JC is to make further enquiries about this event and feedback to the Clerk for circulation.	JC/DW
15.	Update on the Targeted Youth Support (TYS) And Common Assessment Framework District Integrated Working Panels (CAF DIWP)	Joanne Stephenson (JS) provided an update advising that the funding for the 3 CAF Support Workers finishes later this year. There is a need to ensure clear pathways on how to interface with other agencies, who starts the CAF and to resolve a lot of misunderstanding	

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	Update on the Targeted Youth Support (TYS) And Common Assessment Framework District Integrated Working Panels (CAF DIWP) (cont'd)	<p>It was considered essential that CAF is embedded in the induction and included as part of the Early Intervention Strategy. AAL confirmed that Lancashire is committed to the CAF framework but that the procedures including the District Integrated Working Panels are under review as part of the Early Intervention Strategy.</p> <p>The following members were put forward for the consultative group to work with Jonathan Hewitt and Dave McHale: -</p> <p>Amy Bamber Audrey Swann Carmel Foster Louise Sullivan Colin Buckley.</p> <p>Representation from West Lancs Borough Council and Child and Adolescent Mental Health Service (CAMHS) to follow.</p>	JH/DM/ DW
16.	Lancashire Children's Trust Commissioning Strategy 2009-2010	Noted for information.	DW
17.	Lancashire Constabulary Children & Young People Strategy 2009-2012 Safer School Partnerships	This information to feed into the WL LCTP Action Plan under the 'stay safe' theme.	
18.	Any Other Business	<p>It was agreed to start the process of understanding each other by arranging a short presentation at future meetings as follows: -</p> <ul style="list-style-type: none"> • 4 March: Tracey Jardine (TJ) Lancashire County Council Snapshot • 6 May: Richard Whittaker (RW) Presentation on NHS Services (Commissioner and Provider) • 8 July: Carmel Foster/Audrey Swann: Head Teachers 	TJ RW CF/AS
19.	Future Meetings	<p>Thursday, 4 March 2010 – Venue confirmed as St John's Children's Centre</p> <p>Thursday, 6 May 2010 – Venue to be changed to Hillside Community Primary</p> <p>Thursday, 8 July 2010 – Venue to be changed to Our Lady Queen of Peace</p> <p>To consider holding meetings in rural West Lancashire after July 2010.</p>	DW/All